

# Laerskool VREDEKLOOF Nasorg

Weeksdae: 12:05 - 18:00

ADMIN & LEERDER NAVRAE:

Me. Lizel Lubbe  
(021) 036 - 1444  
aftercare@vps.org.za



Geagte Ouer

U kind/ers se welsyn is vir ons die hoogste prioriteit. Dit is dus belangrik om te weet dat u van 'n diens gebruik maak wat na uitnemendheid streef. Die reëlings, soos uiteengesit, het dit ten doel om u kind/ers se veiligheid en welsyn te verseker en u word vriendelik versoek om te alle tye daarby te hou.

ONS STREEF NA	<ul style="list-style-type: none"> <li>'n Diens wat na die welsyn van leerders sal omsien.</li> <li>'n Program wat vir u kind 'n huislike atmosfeer, met 'n balans tussen leer en ontspanning, daarstel.</li> <li>Daaglikse studietyd onder toesig en genoegsame tyd vir ontspanning.</li> </ul>
TOESIG	<ul style="list-style-type: none"> <li>Nasorg personeel sal daaglik aan diens wees om met huiswerk te help. <b><u>Dit bly egter u as ouer se verantwoordelikheid om huiswerk met u kind te doen en ten volle te voltooi.</u></b></li> <li>Alle leerders gaan direk na skool na die nasorgklas. Toesig duur tot 18:00. Graad R Voldag 12:05 - 18:00 Gr 1 – 7 Voldag 13:20- 18:00</li> <li>Geen leerder mag sonder verlof die skoolterrein verlaat nie die leerder moet te alle tye sigbaar wees vir die personeellid in beheer.</li> </ul>
ETES	<ul style="list-style-type: none"> <li>Ligte verversings en/of ligte etes word gedurende die namiddag voorsien.</li> <li>Ander kos, vrugte of koeldrank mag saamgestuur word.</li> </ul>
KLERE-DRAG	<ul style="list-style-type: none"> <li>Gemaklike "huisdrag" kan aangetrek word na skool</li> <li>Maak seker dat alle klere <b>duidelik</b> gemerk is</li> </ul>
SPORT & BUITE-MURSE PROGRAM	<ul style="list-style-type: none"> <li>Indien daar enige verandering plaasvind met betrekking tot u kind/ers se sportprogram, moet u die nasorg skriftelik in kennis stel.</li> <li>Leerders keer terug na die nasorgklas nadat buitemuurse aktiwiteite afgehandel is. Enige afwyking van hierdie reëling moet skriftelik aan die nasorgpersoneel deurgegee word.</li> <li>Die nasorgleerlinge mag die nasorg slegs 15 minute voor 'n buitemuurse aktiwiteit verlaat (behalwe gedurende wedstryde).</li> </ul>
AFHAAL VAN U KIND	<ul style="list-style-type: none"> <li>Skriftelike kennisgewing moet aan nasorgpersoneel deurgegee word indien u leerder deur familie/vriende afgehaal word.</li> </ul>

FOOIE	<ul style="list-style-type: none"> <li>Rekening word uitgestuur.</li> <li>Die fooie ten opsigte van nasorg is <b>vooruitbetaalbaar</b>.</li> <li>Die nasorgdiens word nie gesubsidieer nie, en dus is dit die verantwoordelikheid van elke ouer om nasorgfooie stiptelik te betaal. Nasorgdiens sal geweier word indien u rekening agterstallig is. Die opsies ten opsigte van betalingsvoorwaardes, soos hieronder uiteengesit, moet streng nagekom word.</li> </ul>
BETALINGSVOORWAARDES- & OPSIES	<ul style="list-style-type: none"> <li>Kontak die skool vir jaarlikse nasorgfooie.</li> <li>Die jaarlikse fooi kan maandeliks oor 11 maande afbetaal word. Eerste betaling is betaalbaar op 1 Januarie. Laaste betaling is betaalbaar op die 1 November.</li> <li>Indien u versuim om hierdie voorwaardes na te kom, sal u nie die nasorgdiens vir die res van die jaar mag gebruik nie.</li> </ul>
BETALMETODE	<ul style="list-style-type: none"> <li><b>EFT/DIREKTE DEPOSITO:</b> <b>Rekeningnaam: Laerskool Vredeklouf</b> <b>Bank: ABSA Brackenfell Takkode.: 632005</b> <b>Rekeningnummer: 409 520 7283</b> <b>Verwysingsnommer: Familiekode</b></li> <li>Weens die veiligheid van ons leerders en personeel, sal die nasorg GEEN BETALINGS hanteer nie.</li> <li><b><u>Alle administratiewe navrae moet gerig word aan die finansiële kantoor.</u></b></li> </ul>
BOETES	<ul style="list-style-type: none"> <li>'n Boete sal gehêf word indien leerders na 18:00 gehaal word.</li> </ul>
KANSEL-LASIE	<ul style="list-style-type: none"> <li>Indien u nie verder van die nasorgdiens gebruik wil maak nie, moet u <b>EEN KALENDERMAAND</b> skriftelik kennis gee. Indien u nie hieraan voldoen nie, is u vir een maand nasorgfooie aanspreeklik.</li> </ul>
ALGEMEEN: BELANGRIK	<ul style="list-style-type: none"> <li>Die nasorg sal gedurende skoolvakansies oop wees.</li> <li>Enige persoonlike inligting wat betrekking het op u kind se emosionele welstand moet persoonlik met die nasorghoof bespreek word.</li> <li>Ouers word asseblief versoek om die reëls met sy/haar betrokke kind te bespreek sodat daar geen onduidelikhede is wat van hom/haar verwag word nie.</li> </ul>

# VREDEKLOOF Primary School Aftercare

Week days: 12:05 - 18:00

## ADMIN & LEARNER ENQUIRIES:

Miss. Lizel Lubbe  
(021) 036 - 1444  
aftercare@vps.org.za.



Dear Parents

Your child/rens's welfare is a high priority. It is therefore important to know that you are making use of a service that strives for excellence. The arrangements set out below have been made to ensure your child's safety and well being and you are kindly requested to adhere to these at all times.

WE STRIVE TO	<ul style="list-style-type: none"> <li>• Create a service which cares for the welfare of each learner.</li> <li>• Offer a program which provides a homely atmosphere with a balance between learning and recreation.</li> <li>• Provide daily supervised study time with enough time to play.</li> </ul>
SUPERVISION	<ul style="list-style-type: none"> <li>• Aftercare staff will be on duty every day <b>to assist</b> with homework. Parents are responsible to ensure that their child's homework is done and completed.</li> <li>• All learners go directly to the aftercare. Supervision will be available until 18:00</li> <li>• Grade R Full day 12:05 - 18:00 Gr 1 – 7 Full Day 13:20 - 18:00</li> <li>• No learner will be permitted to leave the school grounds without permission - the learner must be visible at all times to the staff member on duty.</li> </ul>
MEALS	<ul style="list-style-type: none"> <li>• Light snacks and/or light lunches are served during the afternoon.</li> <li>• Additional food, fruit or cold drinks may be brought every day.</li> </ul>
CLOTHING	<ul style="list-style-type: none"> <li>• Learners may change into casual clothing.</li> <li>• Clothing must be <b>clearly</b> marked.</li> </ul>
SPORT & EXTRA-MURAL ACTIVITIES	<ul style="list-style-type: none"> <li>• If for any reason there is a change in your child's programme, we request you to inform the head of the aftercare IN WRITING.</li> <li>• Learners will return to the aftercare after extra-mural activities. Any deviation from this arrangement must be put in writing, for the attention of the aftercare staff.</li> <li>• Learners are only permitted to leave 15 minutes before their scheduled time for sport (excluding match days).</li> </ul>
COLLECTION OF YOUR	<ul style="list-style-type: none"> <li>• Arrangements and permission to collect your child by a family member/friend <b>MUST</b> be placed in writing, for the attention of the aftercare staff.</li> </ul>

FEES	<ul style="list-style-type: none"> <li>• Accounts will be sent out.</li> <li>• Aftercare fees are payable in <b>advance</b>.</li> <li>• The aftercare is not subsidised, therefore it is the responsibility of every parent to ensure that fees are paid timeously. Aftercare will be refused if fees are not paid in full.</li> <li>• The options with regard to methods of payment as stipulated below, must be strictly adhered to, as we are unable to make any exceptions.</li> </ul>
PAYMENT METHODS & TERMS	<ul style="list-style-type: none"> <li>• Contact the school for annual fees.</li> <li>• Annual fee will be split into 11 monthly payments .</li> <li>• First payment is due 1 January and the last payment is due 1 November.</li> <li>• In the event of these terms not met, your child will be denied all aftercare services for the year.</li> </ul>
PAYMENT METHODS	<p><b>EFT/DIRECT DEPOSIT:</b>  <b>Account name: Vredeloof Primary School</b>  <b>Bank: ABSA Brackenfell Branch no.: 632005</b>  <b>Account number: 409 520 7283</b>  <b>Reference: Family Code</b></p> <ul style="list-style-type: none"> <li>• Due to ensuring the safety of our learners and personnel, <b>NO PAYMENTS</b> are allowed at the aftercare centre.</li> <li>• <b><u>Please contact the financial office should you have any administrative queries.</u></b></li> </ul>
FINES	<ul style="list-style-type: none"> <li>• A fine will be charged if learners are fetched after 18:00.</li> </ul>
CANCELLATION	<ul style="list-style-type: none"> <li>• Should you no longer wish to make use of the aftercare facility, <b>ONE CALENDAR MONTH'S</b> written notice is required.</li> </ul>
GENERAL: IMPORTANT	<ul style="list-style-type: none"> <li>• The aftercare will be open during school holidays.</li> <li>• Any personal information pertaining to your child's emotional well being, should be discussed personally with the aftercare head.</li> <li>• Parents are requested to discuss the rules with his/her child so that he/she may know what is expected from him/her.</li> <li>• Ad hoc fee will be charged in case of an emergency</li> </ul>